

## MINUTES

### Kentucky Community and Technical College System Board of Regents Special Meeting August 29, 2001

#### Board Members Present:

Ms. Cynthia L. Read, Board Chair  
Ms. Lorna D. Littrell, Board Vice Chair  
Dr. Joseph B. Wise, III, Board Secretary  
Mr. Richard A. Bean  
Mr. Jeffery Butler  
Ms. Pamala J. Dallas  
Ms. Cynthia E. Fiorella

Dr. John F. Hanel  
Mr. Henry L. Jackson  
Mr. John Jelley, II  
Ms. Martha C. Johnson  
Ms. Penelope Logsdon  
Mr. Mark A. Powell

#### Board Member Absent:

Mr. William E. Beasley

#### **CALL TO ORDER**

Board Chair Read called to order the special meeting of the Kentucky Community and Technical College System Board of Regents at 4:20 p.m. (ET), August 29, 2001, in the Break Room of Cumberland Valley Technical College – Harlan Campus, Harlan, Kentucky. She announced that the press was notified of the meeting August 27, 2001, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

#### **MEETING HOSTS AND ANNOUNCEMENTS**

Chair Read thanked the host colleges for the gracious hospitality and meeting accommodations: Dr. Bruce Ayers, Southeast Community College President and CEO Southeast Community and Technical College District; Ms. Susan Croushorn, Cumberland Valley Technical College Acting Chief Administrative Officer; Mr. Joel Eldridge, Cumberland Valley Technical College – Harlan Campus Director, and their staff.

Chair Read welcomed Ms. Dallas, Mr. Jackson, Mr. Butler, and Mr. Jelley to the meeting. Before the meeting, The Honorable Ron Johnson, Circuit Court Judge, 26th Judicial Circuit, Harlan County District, administered the oath of office for the four new regents.

Chair Read noted that the Board members should have received an e-mail and a letter announcing the following committee assignments:

**Executive Committee**

Ms. Cynthia L. Read, *Chair*  
Ms. Lorna D. Littrell, *Vice Chair*  
Dr. Joseph B. Wise, III, *Secretary*  
Mr. Richard A. Bean  
Dr. John F. Hanel  
Ms. Martha C. Johnson

**Efficiency, Effectiveness, and Accountability Committee**

Ms. Martha C. Johnson, *Chair*  
Mr. William E. Beasley, *Vice Chair*  
Mr. Jeffery P. Butler  
Ms. Pamala J. Dallas  
Ms. Cynthia E. Fiorella  
Mr. Henry L. Jackson  
Mr. John Jelley, II

**Academic Affairs and Curriculum Committee**

Dr. John F. Hanel, *Chair*  
Ms. Penelope Logsdon, *Vice Chair*  
Mr. William E. Beasley  
Mr. Jeffery P. Butler  
Ms. Pamala J. Dallas  
Dr. Joseph B. Wise, III

**Finance, Administration, and Technology Committee**

Mr. Richard A. Bean, *Chair*  
Lorna D. Littrell, *Vice Chair*  
Ms. Cynthia E. Fiorella  
Mr. Henry L. Jackson  
Ms. Martha C. Johnson  
Mr. John Jelley, II  
Mr. Mark A. Powell

**REVISED  
MISSION/PURPOSE  
STATEMENT FOR  
JEFFERSON  
COMMUNITY  
COLLEGE**

RECOMMENDATION: That the Board of Regents adopt a revised mission/purpose statement for Jefferson Community College presented on pages 4-5 of the August 29, 2001, agenda materials.

President McCall presented this item. In accordance with the Board's policy that each community college have a Board approved mission statement, the KCTCS President developed procedures that assure that community college mission statements are periodically reviewed and approved.

As part of the college's Southern Association of Colleges and Schools (SACS) accreditation reaffirmation visit April 17-20, 2001, the college's mission statement was reviewed. The *Report of the Reaffirmation Committee* recommended that Jefferson Community College:

Develop and publish an appropriate mission statement that accurately describes the characteristics, components and operations of the institution to its constituents and its specific educational role, including the relationship of JCC to KCTCS .... The Committee recommends that JCC demonstrate that it periodically studies its mission statement, considering internal changes and changing responsibilities of the College.

In compliance with Board policy, the recommended mission/purpose statement was presented to the Jefferson Community College Board of Directors and approved on August 9, 2001.

MOTION: Dr. Hanel moved that the recommendation be approved.  
Ms. Johnson seconded the motion.

VOTE: The motion passed unanimously.

**FINANCE,  
ADMINISTRATION,  
AND  
TECHNOLOGY  
COMMITTEE  
REPORT**

Mr. Bean presented the Finance, Administration, and Technology Committee's Report to the Board.

**2002-04 TUITION  
RATES**

RECOMMENDATION: That the Board of Regents approve the following tuition rates for 2002-04 for all KCTCS colleges:

	<u>2002-03</u>		<u>2003-04</u>	
	<u>Resident</u>	<u>Nonresident</u>	<u>Resident</u>	<u>Nonresident</u>
<i>Fewer than 15 credit hours*</i>	\$ 64	\$ 192	\$ 68	\$ 204
<i>15 or more credit hours</i>	\$960	\$2,880	\$1,020	\$3,060

*\*Rate per credit hour for students enrolled for fewer than 15 credit hours*

Mr. Bean noted that the proposed tuition rates include fees and maintain tuition equalization at all KCTCS colleges as established by the Board at its April 2001 meeting. He pointed out that approval of the proposed tuition rates also would raise the credit hour cap for tuition from 12 to 15 credit hours. Raising the per credit hour cap for tuition from 12 to 15 credit hours does not change the definition of a full-time student.

The proposed tuition increase would help provide for the possibility of annual faculty and staff salary increases of 5 percent. Annual state appropriation increases also will be considered in deciding annual salary increases. Additionally, the proposed tuition increase would move KCTCS closer to compliance with the Council on Postsecondary Education guideline that requires KCTCS to increase the proportion of public funds (state appropriation plus tuition and fees revenue) generated by tuition and fees revenue from the estimated 25 percent in 2001-02 to 30 percent.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation. Dr. Wise seconded the motion.

The proposed tuition rates are well below the comprehensive universities, the two research universities, and the two community colleges that are not part of KCTCS (Western Kentucky University's Bowling Green Community College and University of Kentucky's Lexington Community College).

The Board discussed issues related to financial aid, scholarships, and reciprocity. It was noted that the entire system has \$500,000 for scholarships. The Board requested that the colleges make a concerted effort to inform students about financial aid and scholarship opportunities. For those returning students who would be affected by the change in the credit hour cap from 12 to 15 hours, colleges also were encouraged to provide institutional scholarships, perhaps in conjunction with their foundations.

VOTE: The motion passed. Mr. Bean, Mr. Butler, Ms. Dallas, Ms. Fiorella, Dr. Hanel, Mr. Jackson, Ms. Johnson, Ms. Littrell, Ms. Logsdon, Mr. Powell, Dr. Wise, and Chair Read voted for the motion. Mr. Jelley voted against the motion.

**2002-04 BIENNIAL  
OPERATING  
BUDGET REQUEST**

RECOMMENDATION: That the Board of Regents approve the following special initiative requests for state appropriation for the 2002-04 biennium:

	<u><b>2002-03</b></u>	<u><b>2003-04</b></u>
1) Administrative Information Systems	\$2,000,000	\$2,000,000
2) Comprehensive Community and Technical Colleges	1,692,000	2,253,000
3) Program Operations, New Facilities	1,060,000	1,680,000
4) Leslie County Center of Hazard CC	290,000	299,000
5) Kentucky School of Craft, Hazard CC	<u>712,000</u>	<u>2,032,000</u>
Total	\$5,754,000	\$8,264,000

Mr. Bean called attention to the revised agenda item distributed at the beginning of the meeting. This revised request, if approved, will be submitted to CPE, which has the statutory responsibility to submit to the Governor and General Assembly the biennial budget request for postsecondary education. The CPE's framework for its 2002-04 biennial budget request process indicates that the CPE biennial operating budget request will be composed of three primary components: 1) benchmark funding, 2) trust funds, and 3) special initiatives. The framework stipulates that the institutions be given an opportunity to request state general funds for special initiatives for the 2002-04 biennium, and the proposed

recommendation pursues this avenue and requests funding for initiatives that cannot be reallocated within the KCTCS current base or funded from benchmark funding increases or trust fund allocations. The recommendations incorporate recommendations submitted by college leadership.

*1) Administrative Information Systems:*

2002-03	\$2,000,000
2003-04	\$2,000,000

The requested funds would provide the system an upgrade that would allow faculty, staff, and students better and wider access to information. It would be a Web-based environment, which would provide more efficient means to maintaining the software and allow the colleges to use local information technology resources to better support academic competency needs at the colleges. This is such a critical need that if this request is not funded, KCTCS will need to further reallocate funds from other programs and services within the budget, including operating expenses at the colleges.

*2) Comprehensive Community and Technical Colleges:*

2002-03	\$1,692,000
2003-04	\$2,253,000

This special initiative request seeks funding for three new comprehensive colleges and would provide funding for the colleges' necessary academic and administrative infrastructure. If this request is not funded, KCTCS will not be able to implement the comprehensive community and technical college in northern Kentucky as envisioned by the 2000 General Assembly when it authorized construction of Phase I of the comprehensive community and technical college. KCTCS would not be able to implement comprehensive community and technical colleges in the Bowling Green and Bluegrass Community and Technical College Districts.

*3) Program Operations, New Facilities:*

2002-03	\$1,060,000
2003-04	\$1,680,000

This request seeks funding for programming, staffing, and operating the new Student Services and Academic Complex in Somerset, the new East Park Technical Complex in Ashland, and the McCreary County Extension of Somerset Community College. The 2000 General Assembly provided funding for the construction of additional new facilities; however, funds

for programs and operations were not a part of this funding process. If this request is not funded, KCTCS will not be able to offer educational programs and services in these facilities as envisioned when these projects were authorized by the General Assembly.

4) *Leslie County Center of Hazard Community College:*

2002-03	\$290,000
2003-04	\$299,000

The Leslie County Center opened in January 2001 in a facility that was renovated by funds raised locally. Nonrecurring funds to operate the Center in 2000-01 and 2001-02 have been provided by the Leslie County Fiscal Court and by KCTCS. The requested amount would provide the remaining recurring funds necessary to operate the Center.

5) *Kentucky School of Craft, Hazard Community College:*

2002-03	\$ 530,000 recurring
	<u>182,000 nonrecurring</u>
	\$ 712,000 total for 2002-03
2003-04	\$2,032,000

Construction funds for the Kentucky School of Craft (KSC) were provided by the 1998 General Assembly. Consistent with Governor Patton's goal to create the Kentucky School of Craft as part of the Knott County Community Development Initiative, these funds would provide recurring operational funding for the new school over the biennium. If this request is not funded, the Kentucky School of Craft will have no identified source of funds for an operating budget. The only alternative would be for the Kentucky School of Craft to solicit federal or private funds for such support.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation. Mr. Jackson seconded the motion.

VOTE: The motion passed unanimously.

**PUBLIC  
INFORMATION  
FORUM**

Chair Read noted that the Public Information Forum for the purpose of providing information on the consolidation and pursuit of single accreditation process for Southeast Community College and Cumberland Valley Technical College would begin at 6:00 p.m. (ET). Adoption by the Board of the *Resolution Endorsing the Pursuit of Single Accreditation of KCTCS Colleges* in June 2001 requires a slight change in the forum format to incorporate this new opportunity. She noted that President McCall would give an overview of the purpose and process for consolidation and pursuit of single accreditation and that Dr. Ayers and Ms. Croushorn would present the consolidation efforts that are occurring in the Southeast Community and Technical College District.

**NEXT MEETING**

The next regular meeting of the Board is September 28, 2001, at Mayo Technical College in Paintsville, Kentucky. Chair Read reminded the Board that a Board Retreat is planned to begin at 4:00 p.m. (ET), September 26, 2001, in Paintsville.

**ADJOURNMENT**

MOTION: Mr. Bean moved that the Board adjourn. Mr. Jackson seconded the motion.

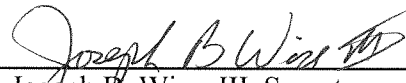
VOTE: The motion passed unanimously, and the meeting adjourned at 4:50 p.m. (ET).

9/28/01

Date Approved by the  
KCTCS Board of Regents



Cynthia L. Read, Chair  
KCTCS Board of Regents



Joseph B. Wise, III, Secretary  
KCTCS Board of Regents



Michael B. McCall, Ed.D.  
KCTCS President